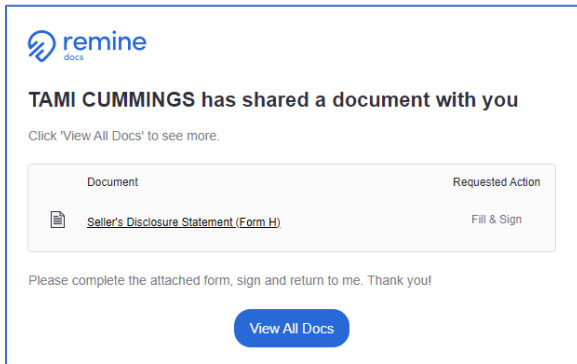


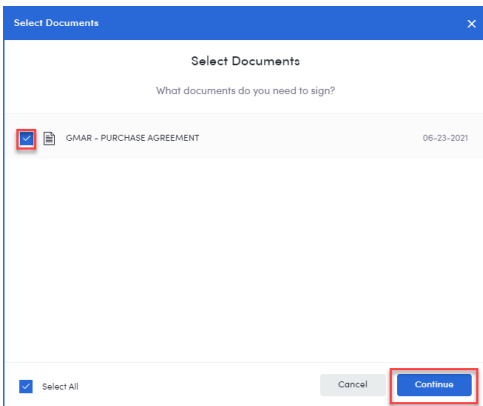
Electronic Signing Guide for Consumers Using Docs+

Congratulations! You are buying or selling a property and now your agent needs you to electronically sign some documents to get the ball rolling!

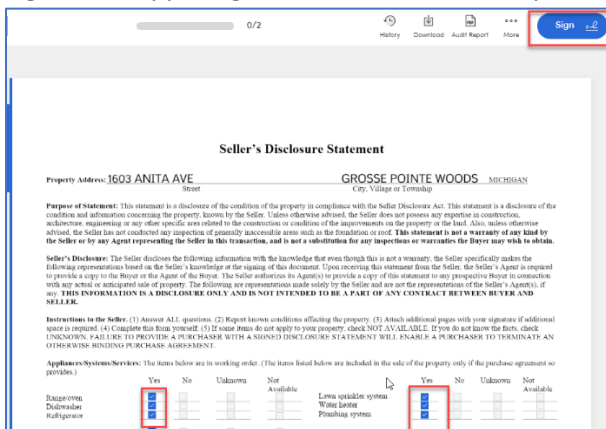
1. When you receive the document(s) via email from your agent, click the **View All Docs** button.



2. Select all of the documents that were sent to you to sign and click **Continue**.



3. If there is anything that the agent needs you to fill out on the form(s), do that first and then click **Sign** in the upper right corner when it is complete.



- The system will walk you through where you need to initial and/or sign the form. To sign or initial, click on the pink box.

3. Roof: Leaks? yes no
 Approximate age if known: _____
 4. Well: Type of well (depth/diameter, age and repair history, if known): _____
 Has the water been tested? yes no
 If yes, date of last report/results: _____

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 FORM H JUN/06

BUYER'S INITIAL: _____
 SELLER'S INITIAL: _____ **Click to Initial**

OTHER REAL PROPERTY TAX INFORMATION IS AVAILABLE FROM THE APPROPRIATE LOCAL ASSESSOR'S OFFICE. BUYER SHOULD NOT ASSUME THAT BUYER'S FUTURE TAX BILLS ON THE PROPERTY WILL BE THE SAME AS THE SELLER'S PRESENT TAX BILLS. UNDER MICHIGAN LAW, REAL PROPERTY TAX OBLIGATIONS CAN CHANGE SIGNIFICANTLY WHEN PROPERTY IS TRANSFERRED.

Seller: _____ **Click to Sign** Date: _____
 Seller: _____ Date: _____
 Buyer has read and acknowledges receipt of this statement.

- After the first initial or signature click, the system will ask you to draw your signature or choose your font if you want it typed. Click one to select. Here we will click **Type Signature**.

Create a Signature Stamp

Your stamp will be applied each time you digitally sign this Document. Your signature is not saved and is deleted once document is completed.

Draw Signature **Type Signature**

- Select the font you want to use, check the checkbox and click **Create**.

Draw **Type**

Caveat

Joe Buyer Clear
 Type Signature

JB Clear
 Type Initials

I have read, understand and agree to [Remine's Compliance & E-signing Overview](#). I hereby acknowledge and agree that my electronic signature and initials shall have the same force and effect as my written signature or initial.

Cancel **Create**

- Continue with clicking the initials and signatures until all are complete.
- When you have finished the signing, click **Done** in the upper right corner and that will send a copy of the signed document to you and will send it to your agent.

Good luck on your sale or purchase! If you have questions, please contact your agent for assistance.