



# Residential Sale Listing Form



**\*\* This printable profile form is not compatible with our integration functionality (such as being able to upload data from the form to the MLS or auto-filling fields in the form from the MLS or public record databases). \*\***

**\*Required**

## Agent/ Office Info

\*List Agent Name \_\_\_\_\_ \*List Agent MLS ID \_\_\_\_\_ \*List Agent Phone \_\_\_\_\_

\*Office ID \_\_\_\_\_ \*List Office Name \_\_\_\_\_

\*Contact Name \_\_\_\_\_ \*Contact Phone \_\_\_\_\_ \*Contact Phone Ext. Only \_\_\_\_\_

## Co-Agent Info

\*Co-List Agent Name \_\_\_\_\_ \*Co-List Agent MLS ID \_\_\_\_\_ \*Co-List Agent Phone \_\_\_\_\_

\*Co-List Office ID \_\_\_\_\_ \*Co-List Office Name \_\_\_\_\_

## Property Type

\*Property Sub Type (Select at most 1)  Condominium  Single Family Residence  Stock Cooperative

## Address

\*County \_\_\_\_\_ \*Property ID \_\_\_\_\_

\*Street # \_\_\_\_\_ Unit/ Suite # \_\_\_\_\_ Building # \_\_\_\_\_ Pre Direction \_\_\_\_\_

\*Street Name \_\_\_\_\_ \*Street Type \_\_\_\_\_ Post Direction \_\_\_\_\_

\*City/ Village/ Twp \_\_\_\_\_ \*Municipality Name \_\_\_\_\_

\*Mailing City Name \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip Code \_\_\_\_\_ Zip +4 \_\_\_\_\_

## Listing

\*Price \_\_\_\_\_

<p><b>*Access</b> Maximum 1 choice</p> <p><input type="checkbox"/> Appointment <input type="checkbox"/> Appointment/ Key <input type="checkbox"/> Appointment/ Lockbox <input type="checkbox"/> Key In Office <input type="checkbox"/> Lockbox <input type="checkbox"/> See Remarks</p>	<p><b>Lockbox Location</b> Maximum 1 choice</p> <p><input type="checkbox"/> Call Listing Agent <input type="checkbox"/> Call Listing Office <input type="checkbox"/> Front Door <input type="checkbox"/> Front Gate <input type="checkbox"/> Garage Door <input type="checkbox"/> Gas Meter <input type="checkbox"/> No Key Safe</p>	<p><b>Home Warranty Offered?</b> Maximum 1 choice</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p>	<p><b>*Ownership Status</b> Maximum 4 choices; Short Sale Y/N and Ownership required</p> <p><input type="checkbox"/> Agent Owned <input type="checkbox"/> Auction <input type="checkbox"/> Corporate/ Relocation <input type="checkbox"/> Fannie MAE/ Freddie MAC <input type="checkbox"/> Government Owned <input type="checkbox"/> Real Estate Owned <input type="checkbox"/> Standard <input type="checkbox"/> Short Sale <input type="checkbox"/> Short Sale- No</p>
<p>*Occupant Type (Select at most 1) <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant</p>	<p>*Signatures On File (Select at most 1) <input type="checkbox"/> No <input type="checkbox"/> Yes</p>	<p><b>*Possession</b></p> <p><input type="checkbox"/> At Close <input type="checkbox"/> Close Plus 31 to 60 Days <input type="checkbox"/> Close Plus 1 Day <input type="checkbox"/> Negotiable <input type="checkbox"/> Close Plus 2 Days <input type="checkbox"/> Rental Agreement <input type="checkbox"/> Close Plus 3 to 5 Days <input type="checkbox"/> See Remarks <input type="checkbox"/> Close Plus 6 to 15 Days <input type="checkbox"/> Seller Rent Back <input type="checkbox"/> Close Plus 16 to 29 Days <input type="checkbox"/> Subject to Tenant Rights <input type="checkbox"/> Close Plus 30 Days</p>	

# Location and Tax

\*Area # \_\_\_\_\_ Side of Street \_\_\_\_\_ \*Cross Streets \_\_\_\_\_

**\*Directions**

**\*Legal Description**

\_\_\_\_\_  
\*Summer Tax      \*Winter Tax      Special/Other Assessment Amount      Special/Other Assessment Reason

\_\_\_\_\_  
\*SEV      \*Taxable Value      Subdivision      \*School District

# Lot

\*Lot Dimensions (Required for Single Family Res Only) \_\_\_\_\_ \*Road Frontage Feet \_\_\_\_\_ \*Acres \_\_\_\_\_

**\*Road (No Maximum)**

- Alley
- Cul-De-Sac
- Dirt
- Gravel
- Highway
- Paved
- Private Road
- Other

**\*Water (Select at most 2)**

- 3rd Party Unknown
- Community
- Public
- Water at Street
- Well
- None
- Other

**\* Sewer (Select at most 2)**

- Public
- Septic Tank
- Sewer at Street
- Shared Septic
- Unknown

**Water Facilities & Features (Select at most 14)**

- Across the Road Water Frontage
- Beach Front
- Canal Front
- Dock Facilities
- Lake Privileges
- Ocean Front
- River Access
- Shared Water Frontage
- Waterfront
- All Sports Lake
- Boat Facilities
- Creek
- Lagoon
- Navigable Water
- Pond
- River Front
- Stream
- Beach Access
- Canal Access
- Direct Water Frontage
- Lake Front
- No Motor Lake
- Private Water Frontage
- Seawall
- Swim Association

Body of Water Name \_\_\_\_\_ Water Frontage Feet \_\_\_\_\_

**Property Conditions**

- Const. Start Upon Sale
- Model For Sale
- Model Not For Sale
- New Construction
- Permit Ready
- Platted Sub.
- Quick Delivery Home
- Site Condo

**Lot Features/ Site Description (Select at most 15)**

- 55+ Community
- Certified Wildlife Landscape
- Crop(s) Reserved
- Flag Lot
- Native Plants
- Part/ Larger Parcel
- Sprinkler(s)
- Wetlands
- Adjacent to Public Land
- Cleared
- Dead End Street
- Hill-Ravine
- Near Golf Course
- South/West Shading
- Vacation Home
- Wooded

**Community Features**

- Brownfield Redevelopment
- Corner Lot
- Easement
- Irregular Lot
- North Windbreaks
- Split Possible
- Vegetated Swale
- Building Moratorium
- Crop(s)
- Farm
- Level
- On Golf Course
- Splits Available
- Water View
- Clubhouse
- Fitness Center
- Golf
- Sidewalks
- Tennis Court(s)

**Fencing**

- Backyard
- Fenced
- Fencing Allowed
- Fencing Not Allowed
- Fencing Required with Pool
- Front Yard
- Invisible

**Other Structures (i.e. Out Buildings; Single Family Res. Only)**

- Arena
- Cabana
- Gazebo
- Hay Barn
- Outbuilding(s) Allowed
- Poultry Coop
- Shed(s)
- Stable(s)
- Barn(s)
- Dairy Barn
- Grain Storage
- Kennel/ Dog Run
- Pole Barn
- Second Garage
- Shed(s) Allowed
- Other

**\*Pool Features**

- Above Ground
- Community
- In Ground
- Indoor
- Outdoor Pool
- None

**\*Disclosures (Homestead Exemption Status Required)**

- Exclusion(s) Exist
- Exclusion(s) Do Not Exist
- Restrictions Exist
- No Restrictions
- Taxes Homestead Exempt
- Taxes Not Homestead Exempt

% Wooded \_\_\_\_\_ % Drain Tiled \_\_\_\_\_ % Tillable \_\_\_\_\_ Soil Type \_\_\_\_\_

# Exterior Features

\*Year Built \_\_\_\_\_ Year Remodeled \_\_\_\_\_ \*Above Grade Finished SqFt \_\_\_\_\_

## \*Source Bldg Sq Ft

- |   |  |
|---|--|
| <input type="checkbox"/> Appraiser      | <input type="checkbox"/> Assessor      |
| <input type="checkbox"/> Builder        | <input type="checkbox"/> Estimated     |
| <input type="checkbox"/> Measured       | <input type="checkbox"/> Owner         |
| <input type="checkbox"/> Plans          | <input type="checkbox"/> Prior Listing |
| <input type="checkbox"/> Public Records | <input type="checkbox"/> See Remarks   |
| <input type="checkbox"/> Other          |  |

## \*Architectural Style (Select at most 15)

- |   |  |  |   |  |                                       |
|---|--|--|---|--|---------------------------------------|
| <input type="checkbox"/> 1/2 Duplex     | <input type="checkbox"/> 1/2 Duplex w/Land   | <input type="checkbox"/> A-Frame               | <input type="checkbox"/> Art Deco               | <input type="checkbox"/> Brownstone        | <input type="checkbox"/> Bungalow     |
| <input type="checkbox"/> Cape Cod       | <input type="checkbox"/> Carriage House      | <input type="checkbox"/> Colonial              | <input type="checkbox"/> Common Entry Building  | <input type="checkbox"/> Contemporary      | <input type="checkbox"/> Cottage      |
| <input type="checkbox"/> Country French | <input type="checkbox"/> Craftsman           | <input type="checkbox"/> Creole                | <input type="checkbox"/> Dutch Colonial         | <input type="checkbox"/> Early American    | <input type="checkbox"/> Earth Home   |
| <input type="checkbox"/> End Unit       | <input type="checkbox"/> Farmhouse           | <input type="checkbox"/> Federal               | <input type="checkbox"/> Free Standing/Detached | <input type="checkbox"/> Garrison Colonial | <input type="checkbox"/> Georgian     |
| <input type="checkbox"/> Gothic Revival | <input type="checkbox"/> Greek Revival       | <input type="checkbox"/> High Rise             | <input type="checkbox"/> Historic               | <input type="checkbox"/> Italianate        | <input type="checkbox"/> Loft         |
| <input type="checkbox"/> Log Home       | <input type="checkbox"/> Manufactured w/Land | <input type="checkbox"/> Manufactured w/o Land | <input type="checkbox"/> Modular Home           | <input type="checkbox"/> Monterey          | <input type="checkbox"/> Neoclassical |
| <input type="checkbox"/> Prairie        | <input type="checkbox"/> Pueblo              | <input type="checkbox"/> Queen Anne            | <input type="checkbox"/> Raised Ranch           | <input type="checkbox"/> Ranch             | <input type="checkbox"/> Regency      |
| <input type="checkbox"/> Saltbox        | <input type="checkbox"/> Second Empire       | <input type="checkbox"/> Shingle Style         | <input type="checkbox"/> Shipping Container     | <input type="checkbox"/> Shotgun           | <input type="checkbox"/> Split Level  |
| <input type="checkbox"/> Stick          | <input type="checkbox"/> Studio              | <input type="checkbox"/> Townhouse             | <input type="checkbox"/> Traditional            | <input type="checkbox"/> Tudor             | <input type="checkbox"/> Tuscan       |
| <input type="checkbox"/> Victorian      | <input type="checkbox"/> Williamsburg        | <input type="checkbox"/> Other                 |   |  |                                       |

## \*Levels

- One  
 One and One Half  
 Two  
 Three  
 4-10 Story  
 11+ Story  
 Multi/Split

## \*Exterior

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Asbestos     |
| <input type="checkbox"/> Asphalt         | <input type="checkbox"/> Block        |
| <input type="checkbox"/> Brick           | <input type="checkbox"/> Brick Veneer |
| <input type="checkbox"/> Cedar           | <input type="checkbox"/> Concrete     |
| <input type="checkbox"/> Log             | <input type="checkbox"/> Metal Siding |
| <input type="checkbox"/> Shingle Siding  | <input type="checkbox"/> Steel Siding |
| <input type="checkbox"/> Stone           | <input type="checkbox"/> Stucco       |
| <input type="checkbox"/> Vinyl Siding    | <input type="checkbox"/> Wood Siding  |
| <input type="checkbox"/> Other           |                                       |

## Exterior Features

- |   |   |
|---|---|
| <input type="checkbox"/> Awning(s)                      | <input type="checkbox"/> Balcony                          |
| <input type="checkbox"/> Barbecue                       | <input type="checkbox"/> Basketball Court                 |
| <input type="checkbox"/> Chimney Cap(s)                 | <input type="checkbox"/> ES Qualified Skylights           |
| <input type="checkbox"/> ES Qualified Solar Light Tubes | <input type="checkbox"/> Gate House                       |
| <input type="checkbox"/> Grounds Maintenance            | <input type="checkbox"/> Gutter Guard System              |
| <input type="checkbox"/> Lighting                       | <input type="checkbox"/> Permeable Paving                 |
| <input type="checkbox"/> Private Entrance               | <input type="checkbox"/> Rain Barrel/ Cistern(s)          |
| <input type="checkbox"/> Spa/ Hot-tub                   | <input type="checkbox"/> Tennis Court(s)                  |
| <input type="checkbox"/> Used WaterSense Irrig. Partner | <input type="checkbox"/> WaterSense Labeled Irrig. Cntrl. |

## Patio and Porch Features

- Breezeway  
 Covered  
 Deck  
 Enclosed  
 Patio  
 Porch  
 Terrace

## Security Features

- |  |   |
|--|---|
| <input type="checkbox"/> 24 Hour Security            | <input type="checkbox"/> Building Security        |
| <input type="checkbox"/> Carbon Monoxide Detector(s) | <input type="checkbox"/> Closed Circuit Camera(s) |
| <input type="checkbox"/> Exterior Video Surveillance | <input type="checkbox"/> Fire Alarm               |
| <input type="checkbox"/> Fire Sprinkler System       | <input type="checkbox"/> Gated Community          |
| <input type="checkbox"/> Security Patrol             | <input type="checkbox"/> Security System Leased   |
| <input type="checkbox"/> Security System Owned       | <input type="checkbox"/> Smoke Detector(s)        |
| <input type="checkbox"/> Other                       |   |

## Electric

- 100 Amp Service  
 220 Volts  
 Circuit Breakers  
 Energy Management System  
 Fuses  
 Generator  
 Utility Smart Meter

## \*Garage and Parking Features (Select at most 13; Choose No Garage, or the Garage Size and attached/detached)

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> 1 Car Garage         | <input type="checkbox"/> 1.5 Car Garage     | <input type="checkbox"/> 2 Car Garage                         | <input type="checkbox"/> 2.5 Cars              |
| <input type="checkbox"/> 3 Car Garage         | <input type="checkbox"/> 3.5 Car Garage     | <input type="checkbox"/> 4 Car Garage                         | <input type="checkbox"/> 5 Car Garage          |
| <input type="checkbox"/> 6 or More Car Garage | <input type="checkbox"/> No Garage          | <input type="checkbox"/> Alley Access                         | <input type="checkbox"/> Assigned 1 Space      |
| <input type="checkbox"/> Assigned 2+ Spaces   | <input type="checkbox"/> Attached           | <input type="checkbox"/> Basement                             | <input type="checkbox"/> Carport               |
| <input type="checkbox"/> Circular Driveway    | <input type="checkbox"/> Covered            | <input type="checkbox"/> Detached                             | <input type="checkbox"/> Direct Access         |
| <input type="checkbox"/> Drive Through        | <input type="checkbox"/> Driveway           | <input type="checkbox"/> Electric Vehicle Charging Station(s) | <input type="checkbox"/> Electricity in Garage |
| <input type="checkbox"/> Garage Door Opener   | <input type="checkbox"/> Garage Faces Front | <input type="checkbox"/> Garage Faces Rear                    | <input type="checkbox"/> Garage Faces Side     |
| <input type="checkbox"/> Heated Garage        | <input type="checkbox"/> Lift               | <input type="checkbox"/> Oversized                            | <input type="checkbox"/> Parking Lot           |
| <input type="checkbox"/> Parking Pad          | <input type="checkbox"/> Parking Structure  | <input type="checkbox"/> Paver Block                          | <input type="checkbox"/> Shared Driveway       |
| <input type="checkbox"/> Side Entrance        | <input type="checkbox"/> Tandem             | <input type="checkbox"/> Workshop in Garage                   |  |

## Garage Dimensions \_\_\_\_\_

## \*Entry Location

- Ground Level  
 Ground Level w/ Steps  
 Lower Level w/ Elevator  
 Lower Level w/ Steps  
 Mid Level w/ Elevator  
 Mid Level w/ Steps  
 Upper Level w/ Elevator  
 Upper Level w/ Steps

## Roof Material

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Asphalt     | <input type="checkbox"/> Built-Up             |
| <input type="checkbox"/> Composition | <input type="checkbox"/> ENERGY STAR Shingles |
| <input type="checkbox"/> Green Roof  | <input type="checkbox"/> Metal                |
| <input type="checkbox"/> Rubber      | <input type="checkbox"/> Slate                |
| <input type="checkbox"/> Tile        | <input type="checkbox"/> White Roof           |
| <input type="checkbox"/> Wood        | <input type="checkbox"/> Other                |

## Utilities

- Above Ground  
 Underground  
 Cable Available

# Interior Features

### Accessibility Features (select at most 15)

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Accessible Approach with Ramp | <input type="checkbox"/> Accessible Bedroom                | <input type="checkbox"/> Accessible Central Living Area     | <input type="checkbox"/> Accessible Closets              |
| <input type="checkbox"/> Accessible Common Area        | <input type="checkbox"/> Accessible Doors                  | <input type="checkbox"/> Accessible Elec. & Enviro. Cntrls. | <input type="checkbox"/> Accessible Elevator Installed   |
| <input type="checkbox"/> Accessible Entrance           | <input type="checkbox"/> Accessible for Hearing-Impairment | <input type="checkbox"/> Accessible Full Bath               | <input type="checkbox"/> Accessible Hallway(s)           |
| <input type="checkbox"/> Accessible Kitchen            | <input type="checkbox"/> Accessible Kitchen Appliances     | <input type="checkbox"/> Accessible Stairway                | <input type="checkbox"/> Accessible Washer/Dryer         |
| <input type="checkbox"/> Adaptable Bathroom Walls      | <input type="checkbox"/> Adaptable For Elevator            | <input type="checkbox"/> Ceiling Track                      | <input type="checkbox"/> Central Living Area             |
| <input type="checkbox"/> Common Area                   | <input type="checkbox"/> Customized Wheelchair Accessible  | <input type="checkbox"/> Elec. Environmental Controls       | <input type="checkbox"/> Enhanced Accessible             |
| <input type="checkbox"/> Exterior Wheelchair Lift      | <input type="checkbox"/> Grip-Accessible Features          | <input type="checkbox"/> Reinforced Floors                  | <input type="checkbox"/> Safe Emergency Egress from Home |
| <input type="checkbox"/> Smart Technology              | <input type="checkbox"/> Stair Lift                        | <input type="checkbox"/> Standby Generator                  | <input type="checkbox"/> Therapeutic Whirlpool           |
| <input type="checkbox"/> Visitable                     | <input type="checkbox"/> Visitor Bathroom                  | <input type="checkbox"/> Walker-Accessible Stairs           | <input type="checkbox"/> Other Accessibility Features    |

### Appliances

- |   |   |  |  |  |
|---|---|--|--|--|
| <input type="checkbox"/> Bar Fridge                         | <input type="checkbox"/> Electric Cooktop             | <input type="checkbox"/> Gas Cooktop                       | <input type="checkbox"/> Induction Cooktop       | <input type="checkbox"/> Propane Cooktop         |
| <input type="checkbox"/> Dishwasher                         | <input type="checkbox"/> ES Qualified Dishwasher      | <input type="checkbox"/> Portable Dishwasher               | <input type="checkbox"/> Disposal                | <input type="checkbox"/> Down Draft              |
| <input type="checkbox"/> Dryer                              | <input type="checkbox"/> ENERGY STAR Qualified Dryer  | <input type="checkbox"/> Exhaust Fan                       | <input type="checkbox"/> Built-In Freezer        | <input type="checkbox"/> ES Qualified Freezer    |
| <input type="checkbox"/> Free-Standing Freezer              | <input type="checkbox"/> Humidifier                   | <input type="checkbox"/> Ice Maker                         | <input type="checkbox"/> Free-Standing Ice Maker | <input type="checkbox"/> Plumbed For Ice Maker   |
| <input type="checkbox"/> Indoor Grill                       | <input type="checkbox"/> Microwave                    | <input type="checkbox"/> Built-In Electric Oven            | <input type="checkbox"/> Built-In Gas Oven       | <input type="checkbox"/> Convection Oven         |
| <input type="checkbox"/> Double Oven                        | <input type="checkbox"/> Free-Standing Electric Oven  | <input type="checkbox"/> Free-Standing Gas Oven            | <input type="checkbox"/> Self Cleaning Oven      | <input type="checkbox"/> Built-In Electric Range |
| <input type="checkbox"/> Built-In Gas Range                 | <input type="checkbox"/> Free-Standing Electric Range | <input type="checkbox"/> Free-Standing Gas Range           | <input type="checkbox"/> Range Hood              | <input type="checkbox"/> Built-In Refrigerator   |
| <input type="checkbox"/> ENERGY STAR Qualified Refrigerator | <input type="checkbox"/> Free-Standing Refrigerator   | <input type="checkbox"/> Refrigerator Under Counter/Drawer | <input type="checkbox"/> Wine Cooler             | <input type="checkbox"/> Wine Refrigerator       |
| <input type="checkbox"/> Stainless Steel Appliance(s)       | <input type="checkbox"/> Trash Compactor              | <input type="checkbox"/> Vented Exhaust Fan                | <input type="checkbox"/> Warming Drawer          | <input type="checkbox"/> Washer                  |
| <input type="checkbox"/> ENERGY STAR Qualified Washer       | <input type="checkbox"/> Washer/Dryer All-in-One      | <input type="checkbox"/> Washer/Dryer Stacked              | <input type="checkbox"/> Water Purifier Owned    | <input type="checkbox"/> Water Purifier Rented   |
| <input type="checkbox"/> Water Softener Owned               | <input type="checkbox"/> Water Softener Rented        | <input type="checkbox"/> None                              | <input type="checkbox"/> Other                   |  |

### Water Heater Fuel (select at most 2)

- Common
- Electric
- ES Qualified Water Heater
- Geothermal
- Heat Pump
- High-Efficiency/Sealed Water Heater
- Natural Gas
- Oil
- Propane
- Solar
- Tankless

### Cooling (Select at most 4)

- Attic Fan
- Ceiling Fan(s)
- Central Air
- Chiller Cooling System
- ES Qualified Ceiling Fan(s)
- ES Qualified Equipment
- ES/ACCI RSI Qualified Install.
- Evaporative Cooling
- Heat Pump
- Wall Unit(s)
- Window Unit(s)

### \*Heating (Select at most 4; Choose heating delivery method and fuel type (i.e. Radiant,Propane)

- |  |   |
|--|---|
| <input type="checkbox"/> Baseboard                       | <input type="checkbox"/> ES Qualified Furnace Equipment |
| <input type="checkbox"/> ES/ACCA RSI Qualified Install.  | <input type="checkbox"/> Forced Air                     |
| <input type="checkbox"/> Gravity                         | <input type="checkbox"/> Heat Pump                      |
| <input type="checkbox"/> High Efficiency Sealed Combust. | <input type="checkbox"/> Hot Water                      |
| <input type="checkbox"/> Radiant                         | <input type="checkbox"/> Space Heater                   |
| <input type="checkbox"/> Steam                           | <input type="checkbox"/> Wall Furnace                   |
| <input type="checkbox"/> Zoned                           | <input type="checkbox"/> Other Heating Source           |
| <input type="checkbox"/> Coal                            | <input type="checkbox"/> Electric                       |
| <input type="checkbox"/> Geothermal                      | <input type="checkbox"/> Natural Gas                    |
| <input type="checkbox"/> Oil                             | <input type="checkbox"/> Propane                        |
| <input type="checkbox"/> Solar                           | <input type="checkbox"/> Wood                           |

### Fireplace Features

- |   |  |
|---|--|
| <input type="checkbox"/> Basement                 | <input type="checkbox"/> Dining Room             |
| <input type="checkbox"/> Double Sided             | <input type="checkbox"/> Electric                |
| <input type="checkbox"/> EPA Certified Wood Stove | <input type="checkbox"/> EPA Qualified Fireplace |
| <input type="checkbox"/> Family Room              | <input type="checkbox"/> Gas                     |
| <input type="checkbox"/> Great Room               | <input type="checkbox"/> Kitchen                 |
| <input type="checkbox"/> Library                  | <input type="checkbox"/> Living Room             |
| <input type="checkbox"/> Primary Bedroom          | <input type="checkbox"/> Wood Burning            |
| <input type="checkbox"/> Wood Burning Stove       | <input type="checkbox"/> Other Fuel(s)           |
| <input type="checkbox"/> Other Location(s)        |  |

### Furnished (Select at most 2)

- Furnished
- Negotiable
- Partially
- Unfurnished

### Interior Features

- |   |   |
|---|---|
| <input type="checkbox"/> Central Vacuum               | <input type="checkbox"/> Dual-Flush Toilet(s)             |
| <input type="checkbox"/> Elevator                     | <input type="checkbox"/> ES Qualified Door(s)             |
| <input type="checkbox"/> ES Qualified Exhaust Fan(s)  | <input type="checkbox"/> ES Qualified Light Fixture(s)    |
| <input type="checkbox"/> Entrance Foyer               | <input type="checkbox"/> High Speed Internet              |
| <input type="checkbox"/> Jetted Tub                   | <input type="checkbox"/> Programmable Thermostat          |
| <input type="checkbox"/> Sound System                 | <input type="checkbox"/> Spa/ Hot-tub                     |
| <input type="checkbox"/> WaterSense Labeled Faucet(s) | <input type="checkbox"/> WaterSense Labeled Showerhead(s) |
| <input type="checkbox"/> WaterSense Labeled Toilet(s) | <input type="checkbox"/> Wet Bar                          |
| <input type="checkbox"/> Other                        |   |

### Laundry Features

- |   |  |
|---|--|
| <input type="checkbox"/> Common           | <input type="checkbox"/> Electric Dryer Hookup |
| <input type="checkbox"/> Gas Dryer Hookup | <input type="checkbox"/> In-Unit               |
| <input type="checkbox"/> Laundry Room     | <input type="checkbox"/> Washer Hookup         |
| <input type="checkbox"/> None             | <input type="checkbox"/> Other                 |

### Pets Allowed (required if condominium)

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Breed Restrictions | <input type="checkbox"/> Call         |
| <input type="checkbox"/> Cats OK            | <input type="checkbox"/> Dogs OK      |
| <input type="checkbox"/> No                 | <input type="checkbox"/> Number Limit |
| <input type="checkbox"/> Size Limit         | <input type="checkbox"/> Yes          |

### Other Equipment

- Air Purifier
- Dehumidifier
- Intercom
- Satellite Dish

### Window Features

- Egress Window(s)
- ENERGY STAR Qualified Windows

# Foundation

### \*Foundation Details

(Select the Foundation type and material (i.e. Basement, Poured)

- |  |   |
|--|---|
| <input type="checkbox"/> Basement                  | <input type="checkbox"/> Crawl Space              |
| <input type="checkbox"/> Michigan Basement         | <input type="checkbox"/> Pillar/Post/Pier         |
| <input type="checkbox"/> Slab                      | <input type="checkbox"/> Block                    |
| <input type="checkbox"/> Brick/Mortar              | <input type="checkbox"/> Poured                   |
| <input type="checkbox"/> Stone                     | <input type="checkbox"/> Wood                     |
| <input type="checkbox"/> Active Radon Mitigation   | <input type="checkbox"/> Drainage System          |
| <input type="checkbox"/> Insulating Concrete Forms | <input type="checkbox"/> Passive Radon Mitigation |
| <input type="checkbox"/> Sealed Foundation         | <input type="checkbox"/> Sump Pump                |

### Basement Description (Select at most 7)

(If basement, must select finished, unfinished or part. finished)

- |   |  |
|---|--|
| <input type="checkbox"/> Full               | <input type="checkbox"/> Partial         |
| <input type="checkbox"/> Interior Entry     | <input type="checkbox"/> Walk-Out Access |
| <input type="checkbox"/> Walk-Up Access     | <input type="checkbox"/> Finished        |
| <input type="checkbox"/> Partially Finished | <input type="checkbox"/> Unfinished      |
| <input type="checkbox"/> Common             | <input type="checkbox"/> Daylight        |
| <input type="checkbox"/> Private            | <input type="checkbox"/> Bath/Stubbed    |

Finished Basement Sq Ft \_\_\_\_\_

Total Basement Sq Ft \_\_\_\_\_



# Financial

## Associations

\*Association Fee?  No  Yes

Association Fee \$ \_\_\_\_\_

Assoc. Contact/Website \_\_\_\_\_

### Association Fee Frequency

Maximum 1 choice (Required if Assoc. fee is Yes)

- Annual  Optional
- Monthly  Quarterly
- One Time  Semi-Annual

Assoc. Phone #/Email \_\_\_\_\_

\$ \_\_\_\_\_  
Working Capital

### Association Fee Includes (No Maximum)

- Cable TV  Electricity  Gas
- Insurance  Internet  Maintenance Grounds
- Maintenance Structure  Pest Control  Security
- Sewer  Snow Removal  Trash
- Utilities  Water  Other

## Lease/Investment

\*Existing Lease?  No  Yes

## Terms

### \*Protection Period

### Listing Exemptions

- Excluded Parties

### \*Listing Type

- Maximum 1 choice
- Exclusive Agency
- Exclusive Right to Sell

### \*Level of Service

- Maximum 1 choice
- Entry Only
- Full Service
- Limited Service

### \*Services Offered

- If Limited Service, check at least one
- Accept/Present Offers
- Arrange Appointments
- Negotiate for Seller
- Advise on Offers
- Assist w/ Counteroffers

### \*Terms Offered

- Assumable  Cash
- Contract  Conv. Blend Rt
- Conventional  Covenant Deed
- FHA  FHA 203K
- Owner May Carry  Quit Claims Deed
- Trade/ 1031 Exchange  USDA Loan
- VA Loan  Warranty Deed

\_\_\_\_\_  
Land Contract Down Payment

\_\_\_\_\_  
Land Contract Interest Rate

\_\_\_\_\_  
Land Contract Monthly Payment

\_\_\_\_\_  
Land Contract Term (# Mths)

## Remarks

**NOTICE:** In the Remarks fields you **SHALL NOT:** (i) make offers of broker compensation; (ii) disclose broker compensation; (iii) represent brokerage services are free; or (iv) make any concession or other offer limited to or conditioned on the retention of or payment to another broker or representative.

### Public Remarks

### Agent Only Remarks

**Green Energy Efficient**

- Appliances
- Construction
- Doors
- Exposure/Shade
- HVAC
- Incentives
- Insulation
- Lighting
- Roof
- Thermostat
- Water Heater
- Windows

**Green Energy Generation**

- Grid-Tied
- Net-Metering Renewable Energy Credits
- Off-Grid
- Pre-Wired For PV Solar
- Pre-Wired For Wind Turbine(s)
- PV Solar Array(s) 3rd-Party Owned
- PV Solar Array(s) Direct Ownership
- Solar
- Wind

**Green Sustainability (Select 6)**

- Conserving Methods
- Onsite Recycling Center
- Recyclable Materials
- Recycled Materials
- Regionally-Sourced Materials
- Renewable Materials
- Salvaged Materials

**Green Indoor Air Quality**

- Contaminant Control
- Integrated Pest Management
- Moisture Control
- Ventilation

**Green Water Conservation**

- Efficient Hot Water Distribution
- Gray Water System
- Green Infrastructure
- Low-Flow Fixtures
- Water Recycling
- Water-Smart Landscaping

**Verification Type**

- Certified Passive House
- ENERGY STAR® Certified Home
- EnerPHit
- HERS® Index Score
- Home Energy Score
- Home Energy Upgrade Certificate of Energy Efficiency Improvements
- Home Energy Upgrade Certificate of Energy Efficiency Performance
- Home Performance With ENERGY STAR®
- Indoor airPLUS
- LEED For Homes
- Living Building Challenge
- NGBS New Construction
- NGBS Small Projects Remodel
- NGBS Whole-Home Remodel
- PHIUS+
- WaterSense®
- Zero Energy Ready Home

**Verification Body**

- Environmental Protection Agency (EPA)
- Home Innovation Research Lab
- Local /Regional /State Utility Program
- Residential Energy Services Network (RESNET)
- U.S. Department of Energy (DOE)
- U.S. Green Building Council (USGBC)

**Verification Source**

- Administrator
- Assessor
- Builder
- Contractor or Installer
- Green Built Michigan
- Owner
- Program Sponsor
- Program Verifier
- Public Records
- See Remarks
- Other

\_\_\_\_\_  
Verification Type

\_\_\_\_\_  
Verification Status  
Complete or In-Process

\_\_\_\_\_  
Verification Year

\_\_\_\_\_  
Verification Source

\_\_\_\_\_  
Verification Metric

\_\_\_\_\_  
Verification Body

\_\_\_\_\_  
Verification URL

\_\_\_\_\_  
Verification Rating

\_\_\_\_\_  
Verification Version

\_\_\_\_\_  
Verification Type

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Verification Metric

\_\_\_\_\_  
Verification Body

\_\_\_\_\_  
Verification URL

\_\_\_\_\_  
Verification Rating

\_\_\_\_\_  
Verification Version

## Internet Permissions

- Permit Internet distribution?  No  Yes   
 Permit address display on Internet syndication sites?  No  Yes   
 Permit AVM display on VOWs and IDX sites?  No  Yes  
 Permit public customer commenting on Internet syndication sites?  No  Yes   
 Permit listing display on GLR public facing websites and mobile apps?  No  Yes

## Add Virtual Tour

Virtual Tour Type: 3D Tour, Drone Tour, Floor Plan, Photo Slide Show, Video, Virtual Reality (VR)

Unbranded Virtual Tour Media URL \_\_\_\_\_

Virtual Tour Type \_\_\_\_\_

Branded Virtual Tour Media URL \_\_\_\_\_

Virtual Tour Type \_\_\_\_\_

## Review

\_\_\_\_\_  
\*List Date

\_\_\_\_\_  
\*Expiration Date

Owner(s) agree that the above information is accurate and complete to the best of the Owner's knowledge

\_\_\_\_\_  
\*AGENT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\*SELLER'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\*SELLER'S SIGNATURE

\_\_\_\_\_  
DATE

\* Information above is believed to be accurate but not warranted