

Realcomp II Ltd.

Office Administrator Access to SentriLock™ Lockbox System through Realcomp II Ltd.

As an office administrator for a Realcomp II Ltd. subscribing office, I understand and agree that I will have access to the following functions on the SentriLock™ Lockbox System:

- Create available reports;
- Assign Lockboxes to office listings;
- Grant SentriConnect™ access (extended access for contractors);
- Grant one (1) day codes for:
 - Non-Realcomp Subscribing Realtors® who are verified to be in good standing with a Michigan board/association;
 - Any other non-Realtor® individual or corporation to whom the seller has given written permission to the listing agent/office to access the property;

This Agreement together with the [Lockbox Policies](#), expresses the entirety of the understanding between the Office Administrator and Realcomp and its Shareholders with respect to the Lockbox System. This Agreement, together with the [Lockbox Policies](#), supersedes any and all other agreements, either oral or in writing, relating to the subject matter of this Agreement. No other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding. Realcomp reserves the right to amend or modify the [Lockbox Policies](#) and the Terms of this Agreement at any time with proper notice.

Dated: _____

Office Name: _____ Office ID#: _____

Administrator Name: _____

Administrator Login ID (if available): _____

Broker
Signature: _____