SkySlope Frequently Asked Questions (FAQs)

Date: 08-26-2025

Questions	Answers	Topic	Tip Sheet
If I am a current SkySlope user, will I be able to use Realcomp's SkySlope product?	Yes! Just make sure you are using the same email address in Realcomp as you are in your other SkySlope account. When the emails match, your accounts will be linked the first time you login from the Realcomp dashboard. If you accidentally access SkySlope before confirming the emails are the same and they are not, please contact	Access	
Is there a SkySlope app?	Yes, there is a SkySlope Forms app for iPhone and Android! You can find this in the App store. But if you prefer to login via your mobile browser (Chrome, Safari, etc), SkySlope Forms is also mobile optimized.	App	
Can I autofill data from public record data (PRD) into my forms in SkySlope?	No, autofilling data from public records isn't available currently, but we are working with SkySlope to have the program enhanced to offer this convenience. Stay tuned for more information on this.	Auto-pop	
Can I import MLS data to help populate forms?	Yes! There is an MLS Import button when creating new Forms files and after creating the file and looking at a specific form to fill.	Auto-pop	
How do I prefill data into my forms in SkySlope if the property I'm working with has never been listed?	The only way to do this currently is to find the listing in public records and copy/paste the data into your form.	Auto-pop	
Can the pre-populated entries, i.e., the legal description, be edited?	Yes! All fields can be edited prior to sending for signature. Once signed, you will not be able to make changes.	Auto-pop	

There is no place to store contacts in SkySlope. Users just need to enter the name and email address for the contact, correct?	That's correct. There is no mass import function for contacts into SkySlope Forms. As you begin adding contacts, they will be searchable for future files. When you start typing a previously entered contact, they'll appear so they can be selected.	Contacts	
I changed my email address in Realcomp and now I don't seem to have access to my forms library in SkySlope. Why?	Your email address in SkySlope must match the email address you use in Realcomp. If you need to change your email address for any reason, always change it in SkySlope first and then in Realcomp. This ensures your SkySlope account remains linked to your Realcomp SkySlope services.	Email Address	https://realcomp.moveinmichigan.com/News-Events/Feature-2025/August-2025/Keep-Your-Email-Addresses-in-Sync-MMSI-SkySlope
Can I fill out my contracts and forms and get them signed by my clients through SkySlope?	Yes!	E-Signings	
What is the difference between the 2 e-signing options (i.e., Digisign and Docusign) in SkySlope?	Digisign is the free option which is automatically included in SkySlope at no additional charge. Docusign is a chargeable e-signing tool that some subscribers choose to use. If using the Docusign platform, you can choose to it for your signings in SkySlope.	E-Signings	
I see that the signing certification is viewable from the email when I click on the DigiSign Verified code at the top of the page, but not when looking at the form in the system. Is there a way to view it from the form in the system?	When you navigate to the DigiSign envelope in the system, you can view the history by clicking the 3-dot menu on the right.	E-Signings	
Can an agent send a seller's disclosure to their client to have them fill it out before signing it?	Absolutely! You'd use the signing order to have the seller sign first, then the agent. When the seller receives the DigiSign envelope, all fields on the disclosure will be fillable for them. Once completed, it'll go back to the agent to fully sign.	E-Signings	

Do I receive emails showing clients have opened and then signed the forms?	No, SkySlope sends you a notification when the parties have signed. To see if a client has opened an envelope or started a signing, you can access DigiSign and then view the History of any envelope you've sent out.	E-Signings	
Can I autofill data from a previous listing (regardless of who it was listed by) into my forms in SkySlope?	Yes.	Forms	
Right-clicking my mouse doesn't always allow me to access the COPY command. Is there another way to do this?	Yes. You should be able to use your keyboard. Ctrl-C and Ctrl-V on a PC and Command-C and Command-V on a Mac should allow you to copy and paste.	Forms	
How do I change the format of the Date field?	In the Preferences section (listed in the Profile drop-down area), scroll down to Date Format. Your choices are: MM/DD/YYYY (which is the default - unless you changed this during the initial setup of your SkySlope account), DD/MM/YYYY, or YYYY/MM/DD. Simply select your preferred format here.	Forms	
Can agents upload PDFs that don't require any form filling themselves?	Yes, PDFs can be uploaded directly into the template. They can also submit these forms to be part of their Broker library. Just let Realcomp & SkySlope know no fillable fields are necessary.	Forms	
If an office is using the same form as other offices (i.e., a Home Warranty Form), does the office need to submit this form to SkySlope to have it appear in their library?	Yes, unless these forms have been added to a Board/Association's library, it does need to be submitted to SkySlope for addition to that Brokerage's library.	Forms	
Is there any option for a broker to upload their office logo so it shows on state, board, etc. forms?	No, there isn't a way to add brokerage logos to state/association contracts.	Forms	
If I am representing both sides of a transaction, do I need a separate files for the Seller and the Buyer? Just asking since Both is not an option.	Yes. Typically, SkySlope users have two Forms files (one for the buyer and one for the seller) since they start working with those clients at different times.	Forms	

If there are co-buyer agents, is there a way to have both signatures appear or does that only happen if there are two buyer agent signature lines or if I drag and drop the second agent signature?	SkySlope automatically maps multiple agents to a file, similar to how they handle multiple buyers or sellers. However, if a form does not have a dedicated line or space for a second agent, they are only able to map the primary agent automatically. In these cases, any additional agent signatures would need to be added manually by dragging and dropping the signature blocks.	Forms	
Can we change font style and size?	Not at this time, but SkySlope has added this to their product roadmap as a feature enhancement!	Forms	
Can I upload my own Form to a file to include with library forms?	Yes! You can upload documents to include with outgoing envelopes. These uploaded documents will not be fillable, but you can prepare them in DigiSign if you need to add text or signature fields!	Forms	
Can my broker see my outgoing forms?	Yes, with Broker Edition, brokerages have visibility into SkySlope Forms files that agents are prepping and sending documents out of.	Forms	
Can you explain the Leaderboard? Does it display just the agents in that user's office? Do all agents in the office see it?	This is only visible to users with the Broker high-level visibility.	Leaderboard	https://support.skyslope.com/hc/en-us/articles/30667399375387-Buyer-Agreement-
How do I upload my listing disclosures to SkySlope?	You don't. You upload your listing disclosures to your listing through Realcomp's Add-Edit program.	Listing Disclosures	https://realcomp.moveinmichigan.com/Portals/0/Support/Add-Edit/Uploading%20and%20Editing%20Documents.pdf
Can you split PDFs in SkySlope?	The Split and Auto-Split features are only available in the full SkySlope Transaction Management System. Within SkySlope Forms, any forms that are filled and sent from the system do come back in both a combined envelope and separated copies in the signed documents tab. However, there is no Split and Auto-Split feature within SkySlope Forms to upload and split a PDF packet.	PDFs	

Can I download these forms as a PDF?	Yes! If you prefer to print or download as a PDF, you can do so out of SkySlope Forms!	PDFs	
Does the office set up their templates once their forms are completed or is this something that has to be completed on SkySlope's end?	Offices can set templates up on their own. They can do this with just the association forms, or also include their Broker forms once their library is live. SkySlope can host Broker specific trainings designed to walk you through this process!	Templates	
What do I do when a form field is not long enough to accommodate all of the data that should be entered into the field?	Create an addendum to accommodate the full field of information.	Forms	
View SkySlope Support Tutorials Here: https://support.skyslope.com/support/home			