

\* = Required



\*Listing #: \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\*List Office ID #: \_\_\_\_\_

### LISTING CHANGE SHEET

RS  CO  VL  MF  CM

\*Property Address: \_\_\_\_\_ City: \_\_\_\_\_

**CHANGE PRICE:**

REQUIRES SELLER'S AND REALTOR'S® SIGNATURE

\$ \_\_\_\_\_  
NEW PRICE

**EXTEND:**

REQUIRES SELLER'S AND REALTOR'S® SIGNATURE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
NEW EXPIRE DATE

**CONDITIONAL WITHDRAW: (CWTH)**

REQUIRES ALL 3 (SELLER'S, REALTOR'S® AND BROKER'S) SIGNATURES

\_\_\_\_/\_\_\_\_/\_\_\_\_  
OFF MARKET DATE

Select one

**UNCONDITIONAL WITHDRAW: (UWTH)**

REQUIRES ALL 3 (SELLER'S, REALTOR'S® AND BROKER'S) SIGNATURES

**SOLD/LEASED UNDER**

MLS # \_\_\_\_\_  
(Enter the MLS # of the listing that leased/sold)

**RELEASED** (Unconditionally withdrawn and no longer being marketed)

**RE-LISTED** (Select if this property will be listed again)

**ACCEPTING BACKUP OFFERS: (ABO)**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
ACCEPTING BACKUP OFFERS EFFECTIVE DATE

**CONTINGENT: (CCS) DEPENDENT ON SALE OF BUYER'S HOME**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
CONTINGENCY DATE

**BACK TO ACTIVE: (BMK)**

REQUIRES SELLER'S SIGNATURE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
BACK ON MARKET DATE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
NEW EXPIRE DATE

\$ \_\_\_\_\_  
NEW LIST PRICE

DID NOT CLOSE  
PLEASE EXPIRE

**PENDING: (PEND)**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
CONTRACT PENDING DATE

**SOLD:**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
CLOSED DATE

\$ \_\_\_\_\_  
SALE PRICE

**FINANCE CODE**

- 1. CASH    4. CONV    7. OTHER
- 2. CTEM    5. LC        8. LEASE
- 3. VA      6. FHA      9. FHA 203K
- 10. RURAL DEVELOPMENT

\_\_\_\_\_  
SALE OFFICE ID #

\_\_\_\_\_  
SALE AGENT ID #

\_\_\_\_\_  
SALE AGENT 2 ID #

**SELLER'S CONCESSIONS**

YES     NO

**CONCESSION TYPE**

FINANCING     OTHER

**CONCESSION AMOUNT**

\$ \_\_\_\_\_

**SALE WAS SUBJECT TO THIRD PARTY APPROVAL**

YES     NO

*This section is required if the sale agent or sale office ID entered above is 999999 for a non-member office or agent.*

\_\_\_\_\_  
SALE OFFICE NAME

\_\_\_\_\_  
SALE OFFICE CITY

\_\_\_\_\_  
SALE AGENT FIRST NAME

\_\_\_\_\_  
SALE AGENT LAST NAME

**REMARKS/MISC. CHANGES/FEATURE CHANGES**

X \_\_\_\_\_ / /  
SELLER'S SIGNATURE                      SIGNED DATE

X \_\_\_\_\_ / /  
SELLER'S SIGNATURE                      SIGNED DATE

X \_\_\_\_\_ / /  
REALTOR'S® SIGNATURE                      SIGNED DATE

X \_\_\_\_\_ / /  
BROKER'S SIGNATURE                      SIGNED DATE