



*Required

General

AGENT/OFFICE

Agent info

*List Agent Name

*List Agent MLS ID

*List Agent Phone

Office ID

*List Office Name

*Contact Name

*Contact Phone

Contact Phone Ext. Only (10 characters max.)

Co-Agent info

CoList Agent Name

Co-List Agent MLS ID

CoList Agent Phone

CoList Office ID

CoList Office Name



PROPERTY TYPE

Property Type

Property Sub Type
(select at most 1)

Business Business and Real Estate

ADDRESS

*County _____

Property ID (60 characters max.) _____

*Street # _____

Pre Direction _____

*Street Name _____

Street Type _____ Post Direction _____

Unit / Suite # _____

*City/Village/Twp _____ *Municipality Name _____

*Mailing City Name _____ *State _____

*Zip Code _____ Zip+4 _____

Listing

PRICE

*Price _____

OWNERSHIP

*Access _____ Lockbox Location _____

*Ownership Status (select at most 4; Short sale Y/N and Ownership required)

Agent Owned Auction Owner Tenant

Corporate/Relocation Fannie MAE/Freddie MAC Vacant

Government Owned Real Estate Owned

Standard Short Sale

Short Sale - No

*Possession _____



*Signatures On File
(select at most 1)

No Yes

LOCATION AND TAX

*Area # Side of Street

*Cross Streets (50 characters max.)

*Directions

*Legal Description

*Summer Tax *Winter Tax Special/Other Assessment Amount

Special/Other Assessment Reason

*SEV Taxable Value

Subdivision

School District

LOT

Lot Dimensions

*Road Frontage Feet Acres



***Road**

- Alley
- Class B
- Class D
- Dirt
- Highway
- Private Road
- Class A
- Class C
- Cul-De-Sac
- Gravel
- Paved
- Other

***Water**

- (select at most 2)
- 3rd Party Unknown
 - Public
 - Water at Street
 - None
 - Community
 - Separate Meters
 - Well
 - Other

***Sewer**

- (select at most 2)
- Public Sewer
 - Septic Tank
 - Shared Septic
 - Unknown
 - Retention Pond
 - Sewer At Street
 - Storm Drain

Water Facilities & Features

- (select at most 14)
- Across the Road Water Frontage
 - Beach Access
 - Boat Facilities
 - Canal Front
 - Direct Water Frontage
 - Lagoon
 - Lake Privileges
 - Navigable Water
 - Ocean Front
 - Private Water Frontage
 - River Front
 - Shared Water Frontage
 - Waterfront
 - All Sports Lake
 - Beach Front
 - Canal Access
 - Creek
 - Dock Facilities
 - Lake Front
 - Loading Crane
 - No Motor Lake
 - Pond
 - River Access
 - Seawall
 - Stream

Body of Water Name _____

Water Frontage Feet _____

Fencing

- Fenced
- Fencing Not Allowed
- Fencing Allowed
- Perimeter

Other Structures (i.e., Out Buildings)

- Arena
- Dairy Barn
- Grain Storage
- Kennel/Dog Run
- Pole Barn
- Shed(s)
- Stable(s)
- Barn(s)
- Garage(s)
- Hay Barn
- Outbuilding(s) Allowed
- Poultry Coop
- Shed(s) Allowed
- Other

***Zoning**

- (select at most 4)
- Agricultural
 - Heavy Industry
 - Multi-Family
 - Office
 - Residential
 - Commercial
 - Light Industry
 - Multiple
 - Recreation

***Current Use**

- Automotive
- Convenience Store
- Mini-Storage
- Multi-Family
- Place of Worship
- Restaurant
- Service
- Warehouse
- Commercial
- Medical/Dental
- Mixed Use
- Office
- Residential
- Retail
- Vacant
- Other



Other Current Use Description

Disclosures

- | | |
|--|---|
| <input type="checkbox"/> Annual Property Op. Data Avail. | <input type="checkbox"/> Annual Property Operating Data Not Available |
| <input type="checkbox"/> Conforms to Zoning | <input type="checkbox"/> Non-Conforming Zoning |
| <input type="checkbox"/> Encroachment | <input type="checkbox"/> No Encroachment |
| <input type="checkbox"/> Exclusion(s) Exist | <input type="checkbox"/> Exclusion(s) Do Not Exist |
| <input type="checkbox"/> Inventory Included | <input type="checkbox"/> No Inventory Included |
| <input type="checkbox"/> Inventory List Available | <input type="checkbox"/> No Inventory List Available |
| <input type="checkbox"/> Legal Rental Certified | <input type="checkbox"/> No Legal Rental Certification |
| <input type="checkbox"/> Restrictions | <input type="checkbox"/> No Restrictions |

Soil Type

Distance to Airport

Distance to Interstate

Distance to Railroad

Distance to Waterway

Property

EXTERIOR FEATURES

*Year Built

Year Remodeled

Above Grade Finished SqFt

*Main Building SqFt

*Office Area Sq Ft

*Source Bldg Sq Ft

*Levels

Business Type

- | | |
|--|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Apartments |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Gas Station |
| <input type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Mixed | <input type="checkbox"/> Professional/Office |
| <input type="checkbox"/> Recreation | <input type="checkbox"/> Residential |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Service |
| <input type="checkbox"/> Warehouse | <input type="checkbox"/> Wholesale |

Exterior

- | | |
|--|---|
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Asbestos |
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Block |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Brick Veneer |
| <input type="checkbox"/> Cedar | <input type="checkbox"/> Concrete |
| <input type="checkbox"/> Metal Siding | <input type="checkbox"/> Shingle Siding |
| <input type="checkbox"/> Steel Siding | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Stucco | <input type="checkbox"/> Vinyl Siding |
| <input type="checkbox"/> Wood Siding | <input type="checkbox"/> Other |

Security Features

- | | |
|--|---|
| <input type="checkbox"/> 24 Hour Security | <input type="checkbox"/> Building Security |
| <input type="checkbox"/> Carbon Monoxide Detector(s) | <input type="checkbox"/> Closed Circuit Camera(s) |
| <input type="checkbox"/> Exterior Video Surveillance | <input type="checkbox"/> Fire Alarm |
| <input type="checkbox"/> Fire Escape | <input type="checkbox"/> Fire Sprinkler System |
| <input type="checkbox"/> Firewall(s) | <input type="checkbox"/> Gated Community |
| <input type="checkbox"/> Security Fence | <input type="checkbox"/> Security Patrol |
| <input type="checkbox"/> Security System | <input type="checkbox"/> Smoke Detector(s) |
| <input type="checkbox"/> Other | |



Electric

- | | |
|---|--|
| <input type="checkbox"/> > 440V Available | <input type="checkbox"/> 220 Volts |
| <input type="checkbox"/> 3 Phase Power | <input type="checkbox"/> 440 Volts |
| <input type="checkbox"/> Bus Duct | <input type="checkbox"/> Circuit Breakers |
| <input type="checkbox"/> Energy Management System | <input type="checkbox"/> Fuses |
| <input type="checkbox"/> Generator | <input type="checkbox"/> Utility Smart Meter |

Building Features

(select at most 33)

- | | |
|---|---|
| <input type="checkbox"/> Air Cleaner | <input type="checkbox"/> Awning/Overhang(s) |
| <input type="checkbox"/> Chimney Caps | <input type="checkbox"/> De-Humidifier |
| <input type="checkbox"/> Doors 10-15 ft | <input type="checkbox"/> Doors 16-20 ft |
| <input type="checkbox"/> Doors Over 20 ft | <input type="checkbox"/> Doors Under 10 ft |
| <input type="checkbox"/> Dual-Flush Toilets | <input type="checkbox"/> Elevator(s) |
| <input type="checkbox"/> Employee Lunch/Lounge | <input type="checkbox"/> ES Qualified Door(s) |
| <input type="checkbox"/> ES Qualified Exhaust Fan(s) | <input type="checkbox"/> ES Qualified Light Fixture(s) |
| <input type="checkbox"/> ES Qualified Skylights | <input type="checkbox"/> ES Qualified Solar Light Tubes |
| <input type="checkbox"/> ES Qualified Window(s) | <input type="checkbox"/> Gutter Guard System |
| <input type="checkbox"/> Hoist | <input type="checkbox"/> Humidifier |
| <input type="checkbox"/> Intercom | <input type="checkbox"/> Levelers |
| <input type="checkbox"/> Loading Dock/Grade | <input type="checkbox"/> Loading Dock/Well |
| <input type="checkbox"/> Outside Lighting | <input type="checkbox"/> Overhead Doors |
| <input type="checkbox"/> Permeable Paving | <input type="checkbox"/> Programmable Thermostat |
| <input type="checkbox"/> Rain Barrel/Cistern(s) | <input type="checkbox"/> Satellite Dish |
| <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Sprinkler(s) |
| <input type="checkbox"/> Used WaterSense Irrig. Partner | <input type="checkbox"/> WaterSense Labeled Faucet(s) |
| <input type="checkbox"/> WaterSense Labeled Irrig. Cntrl. | <input type="checkbox"/> WaterSense Labeled Showerhead(s) |
| <input type="checkbox"/> WaterSense Labeled Toilet(s) | <input type="checkbox"/> WaterSense Labeled Urinal(s) |
| <input type="checkbox"/> Other | |

Garage and Parking Features

- | | |
|--|---|
| <input type="checkbox"/> Garage | <input type="checkbox"/> Alley Access |
| <input type="checkbox"/> Assigned | <input type="checkbox"/> Electric Vehicle Charging Station(s) |
| <input type="checkbox"/> Lighted | <input type="checkbox"/> On Site |
| <input type="checkbox"/> On Street | <input type="checkbox"/> Parking Lot |
| <input type="checkbox"/> Parking Structure | <input type="checkbox"/> Secured |
| <input type="checkbox"/> Other | |

Roof Material

- | | |
|--------------------------------------|---|
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Built-Up |
| <input type="checkbox"/> Composition | <input type="checkbox"/> ENERGY STAR Shingles |
| <input type="checkbox"/> Green Roof | <input type="checkbox"/> Metal |
| <input type="checkbox"/> Rubber | <input type="checkbox"/> Slate |
| <input type="checkbox"/> Tile | <input type="checkbox"/> White Roof |
| <input type="checkbox"/> Wood | <input type="checkbox"/> Other |

Utilities

- | | |
|---|--|
| <input type="checkbox"/> Above Ground Utilities | <input type="checkbox"/> Cable Connected |
| <input type="checkbox"/> Underground Utilities | |

INTERIOR FEATURES**Accessibility Features**

(select at most 15)

- | | |
|--|--|
| <input type="checkbox"/> Accessible Approach with Ramp | <input type="checkbox"/> Accessible Bedroom |
| <input type="checkbox"/> Accessible Central Living Area | <input type="checkbox"/> Accessible Closets |
| <input type="checkbox"/> Accessible Common Area | <input type="checkbox"/> Accessible Doors |
| <input type="checkbox"/> Accessible Elec. & Enviro. Cntrl. | <input type="checkbox"/> Accessible Elevator Installed |
| <input type="checkbox"/> Accessible Entrance | <input type="checkbox"/> Accessible for Hearing-Impairment |
| <input type="checkbox"/> Accessible Full Bath | <input type="checkbox"/> Accessible Hallway(s) |
| <input type="checkbox"/> Accessible Kitchen | <input type="checkbox"/> Accessible Kitchen Appliances |
| <input type="checkbox"/> Accessible Stairway | <input type="checkbox"/> Accessible Washer/Dryer |
| <input type="checkbox"/> Adaptable Bathroom Walls | <input type="checkbox"/> Adaptable For Elevator |
| <input type="checkbox"/> Ceiling Track | <input type="checkbox"/> Central Living Area |
| <input type="checkbox"/> Common Area | <input type="checkbox"/> Customized Wheelchair Accessible |
| <input type="checkbox"/> Electronic Enviro. Controls | <input type="checkbox"/> Enhanced Accessible |
| <input type="checkbox"/> Exterior Wheelchair Lift | <input type="checkbox"/> Grip-Accessible Features |
| <input type="checkbox"/> Reinforced Floors | <input type="checkbox"/> Safe Emergency Egress from Home |
| <input type="checkbox"/> Smart Technology | <input type="checkbox"/> Stair Lift |
| <input type="checkbox"/> Standby Generator | <input type="checkbox"/> Therapeutic Whirlpool |
| <input type="checkbox"/> Visitable | <input type="checkbox"/> Visitor Bathroom |
| <input type="checkbox"/> Walker-Accessible Stairs | <input type="checkbox"/> Other Accessibility Features |

Water Heater Fuel

(select at most 2)

- | | |
|--|---|
| <input type="checkbox"/> Electric | <input type="checkbox"/> ENERGY STAR Qualified Water Heater |
| <input type="checkbox"/> Geothermal | <input type="checkbox"/> Heat Pump |
| <input type="checkbox"/> High-Efficiency/Sealed Water Htr. | <input type="checkbox"/> Natural Gas |
| <input type="checkbox"/> Oil | <input type="checkbox"/> Propane |
| <input type="checkbox"/> Solar | <input type="checkbox"/> Tankless |



Cooling
(select at most 4)

- Central Air
- ES Qualified Equipment
- Heat Pump
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Wall/Window Unit(s)

***Heating**
(select at most 4; Choose heating delivery method and fuel type (i.e. Radiant, Propane))

- Baseboard
- Forced Air
- Heat Pump
- Hot Water
- Radiant
- Steam
- Zoned
- Coal
- Geothermal
- Oil
- Solar
- ES Qualified Furnace Equipment
- Gravity
- High Efficiency Sealed Combustion
- Packaged Heat/Cool
- Space Heater
- Wall Furnace
- Other Heating Source
- Electric
- Natural Gas
- Propane
- Wood

Office Heating & Cooling
(select at most 4)

- Baseboard
- ES Qualified A/C Equipment
- ES Qualified Furnace Equipment
- Exhaust Fan
- Forced Air
- Heat Pump
- Hot Water
- Space Heater
- Water Cooler
- Zoned
- Central Air
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Floor Furnace
- Gravity
- High-Efficiency Sealed Combust.
- Radiant
- Steam
- Window/Wall Unit
- Other

Plant Heating & Cooling
(select at most 4)

- Baseboard
- ES Qualified A/C Equipment
- ES Qualified Furnace Equipment
- Exhaust Fan
- Forced Air
- Heat Pump
- Hot Water
- Space Heater
- Water Cooler
- Zoned
- Central Air
- ES Qualified Ceiling Fan(s)
- Evaporative Cooling
- Floor Furnace
- Gravity
- High-Efficiency Sealed Combustion
- Radiant
- Steam
- Window/Wall Unit
- Other

FOUNDATION

Foundation Details

Select the Foundation type and material (i.e. Basement, Poured)

- Basement
- Heavy Duty Footings
- Pillar/Post/Pier
- Block
- Poured
- Wood
- Drainage System
- Passive Radon Mitigation
- Sump Pump
- Crawl Space
- Pilings
- Slab
- Brick/Mortar
- Stone
- Active Radon Mitigation
- Insulating Concrete Forms
- Sealed Foundation

UNITS

Total Number of Units Number of Loft Units Number of Efficiency Units Number of One Bedroom Units

Number of Two Bedroom Units Number of Three Bedroom Units Number of Four Bedroom Units

Units

Unit Type # Full Baths # Lavs Square Feet

Furnished Qty of this Unit Type Rent

Unit Type # Full Baths # Lavs Square Feet

Furnished Qty of this Unit Type Rent



Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	



Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	
Unit Type	# Full Baths	# Lavs	Square Feet
Furnished	Qty of this Unit Type	Rent	

FINANCIAL

Lease/Investment

*Existing Lease Y/N
(select at most 1)

No Yes

% Currently Leased Monthly Sales

*Annual Gross Income *Annual Operating Expense *Net Annual Income

Licenses

Beer/Wine Carry-Out License
 Liquor Lottery
 Lotto Terminal Other

Terms

*Protection Period

Sub Agency Compensation Type *Sub Agency Compensation

BA Compensation Type *Buyer Agency Compensation

TC Compensation Type *Transaction Coordinator Compensation



Compensation Arrangement

- Bonus
- Excluded Parties
- Dual
- Variable

*Level of Service

*Terms Offered

- Assumable
- Contract
- Covenant Deed
- Quit Claims Deed
- USDA Loan
- Cash
- Conventional
- Owner May Carry
- Trade/1031 Exchange
- Warranty Deed

*Listing Type

Services Offered

(If Full Service, select all; if Limited Service, check at least one)

- Accept/Present Offers
- Arrange Appointments
- Negotiate for Seller
- Advise on Offers
- Assist with Counteroffers

Land Contract Down Payment

Land Contract Monthly Payment

Land Contract Interest Rate

Land Contract Term (# Mths)

REMARKS

Public Remarks (2048 Characters)

Agent Only Remarks (2048 Characters)



GREEN

Green Energy Efficient

- Appliances
- Doors
- HVAC
- Insulation
- Roof
- Water Heater

- Construction
- Exposure/Shade
- Incentives
- Lighting
- Thermostat
- Windows

Green Energy Generation

- Grid-Tied
- Off-Grid
- Pre-Wired For Wind Turbine(s)
- PV Solar Array(s) Direct Ownshp.
- Wind

- Net-Metering Renewable Energy Credits
- Pre-Wired For PV Solar
- PV Solar Array(s) 3rd-Party Owned
- Solar

Green Sustainability

(select at most 6)

- Conserving Methods
- Recyclable Materials
- Regionally-Sourced Materials
- Salvaged Materials

- Onsite Recycling Center
- Recycled Materials
- Renewable Materials

Green Indoor Air Quality

- Contaminant Control
- Moisture Control

- Integrated Pest Management
- Ventilation

Green Water Conservation

- Efficient Hot Water Distribution
- Green Infrastructure
- Water Recycling

- Gray Water System
- Low-Flow Fixtures
- Water-Smart Landscaping

INTERNET PERMISSIONS

Permit Internet distribution?

(select at most 1)

- No
- Yes

Permit address display on Internet syndication sites?

(select at most 1)

- No
- Yes

Permit AVM display on VOWs and IDX sites?

(select at most 1)

- No
- Yes

Permit public customer commenting on Internet syndication sites?

(select at most 1)

- No
- Yes

Permit listing display on GLR public facing websites and mobile apps?

(select at most 1)

- No
- Yes

ADD VIRTUAL TOUR

Unbranded Virtual Tour

Media URL

Virtual Tour Type



Media URL

[Empty text area for Media URL]

Virtual Tour Type

Branded Virtual Tour

Media URL

[Empty text area for Media URL]

Virtual Tour Type

Media URL

[Empty text area for Media URL]

Virtual Tour Type

DATES AND STATUS

*List Date

*Expiration Date

Owner(s) agree that the above information is accurate and complete to the best of the Owner's knowledge

Owner 1 Signature: _____ Date: _____

Owner 2 Signature: _____ Date: _____

Agent Signature: _____ Date: _____

* Information above is believed to be accurate but not warranted

