



Entering an Open House on your Listing

To add an open house to for your listing, go to the Input tab and select the listing as though you were going to make any other change to the listing. From the change options select Manage Open Houses.

Select Form

- [Residential/Condo Listing Form](#)
- [Manage Open Houses](#)**
- [Manage Virtual Tours](#)
- [Update Map](#)
- [Change Permit Internet](#)
- [Extend Listing](#)
- [Change Price](#)
- [Change to Contingent CCS](#)
- [Change to Pending](#)

Other Options

- [Manage Photos](#)
- [Upload Documents](#)
- [Configure ShowingAssist](#)

Enter the details of the Open House and click Submit Listing.

+ Manage Open Houses

Tour / Open House MLS # 213111802

Open House Type: **Date:** **Start Time:** AM PM **End Time:** AM PM

Description: Delete

Characters remaining: 949
[Check Spelling](#)

More

If you need additional assistance, please contact Realcomp's Customer Care department at (866) 553-3430 or support@realcomp.com.