

# COMMERCIAL/INDUSTRIAL/BUSINESS LISTING FORM



## \*Required Fields

SUPPORT@REALCOMP.COM FAX: (248) 699-0331 PHONE: (866) 553-3430

MLS # \_\_\_\_\_

AGENT/OFFICE

PRICE & OWNERSHIP

PUBLIC RECORD AND ADDRESS

LOT AND LAND INFORMATION

\*LIST AGENT ID # \_\_\_\_\_ \*AGENT PHONE \_\_\_\_\_  
\*LIST OFFICE ID # \_\_\_\_\_  
\*CONTACT NAME \_\_\_\_\_ \*CONTACT PHONE \_\_\_\_\_  
CO-LISTER ID# \_\_\_\_\_ CO-LISTER PHONE \_\_\_\_\_

\*SUB PROPERTY TYPE      \*ACCESS      \*OWNERSHIP      \* ☐ SALE ☐ LEASE (Enter the full lease price below. The price per square foot will calculate based on the price and square feet entered.)  
No maximum      Maximum 1 choice      Maximum 1 choice  
☐ APARTMENTS      ☐ APPOINTMENT      ☐ BANK OWNED  
☐ BUSINESS & REAL ESTATE      ☐ APPOINTMENT/KEY      ☐ CORPORATE/RELO.  
☐ BUSINESS OPPORTUNITY      ☐ APPOINTMENT/LOCKBOX      ☐ FANNIE MAE/FREDDIE MAC  
☐ COMMERCIAL      ☐ KEY      ☐ GOVERNMENT OWNED  
☐ INDUSTRIAL      ☐ LOCKBOX      ☐ PRIVATE OWNED  
☐ REAL ESTATE ONLY      ☐ REMARKS  
\*LIST PRICE \$ \_\_\_\_\_  
\*IS THIS A SHORT SALE?      \_\_\_\_YES \_\_\_\_NO  
\*POSSESSION \_\_\_\_\_

\*COUNTY \_\_\_\_\_ \*PROPERTY ID \_\_\_\_\_ \*AREA # \_\_\_\_\_  
\*ADDRESS \_\_\_\_\_ \*STREET # \_\_\_\_\_ ST DIR. \_\_\_\_\_ \*STREET NAME \_\_\_\_\_ STREET TYPE \_\_\_\_\_ POST DIR \_\_\_\_\_ SIDE OF STREET \_\_\_\_\_  
UNIT #/SUITE # \_\_\_\_\_  
\* ☐ CITY \_\_\_\_\_  
\* ☐ VILLAGE \_\_\_\_\_  
\* ☐ TOWNSHIP \_\_\_\_\_ \*MUNICIPALITY NAME \_\_\_\_\_ \*MAILING CITY NAME \_\_\_\_\_ \*STATE \_\_\_\_\_ \*ZIPCODE \_\_\_\_\_ ZIP + 4 \_\_\_\_\_  
\* ☐ NORTH \_\_\_\_\_ \* ☐ EAST \_\_\_\_\_  
\* ☐ SOUTH \_\_\_\_\_ \* ☐ WEST \_\_\_\_\_  
\*NORTH/SOUTH CROSS STREET \_\_\_\_\_ \*EAST/WEST CROSS STREET \_\_\_\_\_  
\*DIRECTIONS \_\_\_\_\_  
\*LEGAL DESCRIPTION \_\_\_\_\_  
\*TAXES \_\_\_\_\_  
\*SUMMER TAXES \_\_\_\_\_ \*WINTER TAXES \_\_\_\_\_ SPECIAL ASSESSMENT AMOUNT AND REASON \_\_\_\_\_  
SUBDIVISION \_\_\_\_\_ \*SCHOOL DISTRICT \_\_\_\_\_

\*LOT DIMENSIONS \_\_\_\_\_ \*ROAD FRONTAGE FEET \_\_\_\_\_ ACRES \_\_\_\_\_  
FRONT X LEFT X BACK X RIGHT X OTHER  
\*ZONING      WATER FACILITIES      WATER FEATURES      \*ROAD      \*WATER      \*SEWER  
Maximum 4 choices      No maximum      No maximum      No maximum      Maximum 2 choices      Maximum 2 choices  
☐ AGRICULTURAL      ☐ LAKE/RIVER PRIV.      ☐ DOCK FACILITIES      ☐ CLASS A      ☐ 3RD PARTY/ UNKNOWN      ☐ 3RD PARTY/ UNKNOWN  
☐ COMMERCIAL      ☐ WATER FRONTAGE      ☐ LOADING CRANE      ☐ CLASS B      ☐ COMMUNITY      ☐ COMMON SEPTIC  
☐ HEAVY INDUSTRIAL      ☐ SEA WALL      ☐ CLASS C      ☐ MUNICIPAL WATER      ☐ RETENTION POND  
☐ LIGHT INDUSTRIAL      ☐ GRAVEL      ☐ CLASS D      ☐ WATER AT STREET      ☐ SEPTIC-EXISTING  
☐ MULTI-FAMILY      ☐ PAVED      ☐ WELL-EXISTING      ☐ SEWER AT STREET  
☐ MULTIPLE      ☐ PRIVATE      ☐ OTHER/NONE      ☐ SEWER-SANITARY  
☐ OFFICE      ☐ PUBLIC SIDEWALK      ☐ STORM DRAIN  
☐ RECREATIONAL      ☐ BODY OF WATER NAME \_\_\_\_\_  
☐ RESIDENTIAL      ☐ WATER FRONTAGE FEET \_\_\_\_\_

CONFORMS TO ZONING      \_\_\_\_YES \_\_\_\_NO      ACCESS TO INTERSTATE      \_\_\_\_YES \_\_\_\_NO      # OF MILES \_\_\_\_\_  
\*ENCROACHMENTS      \_\_\_\_YES \_\_\_\_NO      ACCESS TO RAILROAD      \_\_\_\_YES \_\_\_\_NO      # OF MILES \_\_\_\_\_  
SOIL TYPE \_\_\_\_\_      ACCESS TO AIRPORT      \_\_\_\_YES \_\_\_\_NO      # OF MILES \_\_\_\_\_  
ACCESS TO WATERWAY      \_\_\_\_YES \_\_\_\_NO      # OF MILES \_\_\_\_\_

# COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

## ADDRESS REQUIRED \_\_\_\_\_

\*CURRENT USE \_\_\_\_\_ \*YEAR BUILT \_\_\_\_\_ YEAR REMODELED \_\_\_\_\_

\*APRX. ABOVE GRADE SQ FT \_\_\_\_\_ \*MAIN BLDG SQ FT \_\_\_\_\_ \*OFFICE SQ FT \_\_\_\_\_ \*SOURCE BLDG SQ FT \_\_\_\_\_  
No basement sq ft

### BUSINESS TYPE

Maximum 4 choices

- ☐ AGRICULTURAL
- ☐ MANUFACTURING
- ☐ MEDICAL
- ☐ OFFICE
- ☐ RECREATIONAL
- ☐ RESIDENTIAL
- ☐ RETAIL
- ☐ SERVICE
- ☐ WHOLESALE

### ROOF MATERIAL

No maximum

- ☐ ASPHALT
- ☐ BUILT-UP
- ☐ CEDAR/WOOD
- ☐ COMPOSITION
- ☐ ENERGY STAR® SHINGLES
- ☐ GREEN ROOF
- ☐ METAL
- ☐ RUBBER
- ☐ SLATE
- ☐ TILE
- ☐ WHITE ROOF
- ☐ OTHER

### \*ARCHITECTURE LEVEL

Maximum 1 choice

- ☐ 1 STORY
- ☐ 1-1/2 STORY
- ☐ 2 STORY
- ☐ 3 STORY
- ☐ 4-10 STORY
- ☐ 11+ STORY
- ☐ MULTI-LEVEL

### OUT BUILDINGS

No maximum

- ☐ ARENA
- ☐ BROODER HOUSE
- ☐ DAIRY BARN
- ☐ GARAGE
- ☐ HAY BARN
- ☐ HORSE BARN
- ☐ KENNEL
- ☐ POLE BARN
- ☐ SHED
- ☐ SILO
- ☐ OTHER

### \*EXTERIOR

No maximum

- ☐ ALUMINUM
- ☐ ASBESTOS
- ☐ ASPHALT
- ☐ BLOCK/CONCRETE/MASONRY
- ☐ BRICK
- ☐ BRICK SIDING
- ☐ CEDAR
- ☐ COMPOSITION
- ☐ STEEL/METAL
- ☐ STONE
- ☐ STUCCO/EIFS
- ☐ VINYL
- ☐ WOOD
- ☐ OTHER

### COMMERCIAL EXTERIOR

Maximum 4 choices

- ☐ AWNING/OVERHANG(S)
- ☐ CHIMNEY CAPS
- ☐ DISABLED ACCESS
- ☐ DOORS UNDER 10 FT
- ☐ DOORS 10-15 FT
- ☐ DOORS 16-20 FT
- ☐ DOORS OVER 20 FT
- ☐ ENERGY STAR® QUALIFIED SKYLIGHTS
- ☐ ENERGY STAR® QUALIFIED SOLAR LIGHT TUBES
- ☐ GRAY WATER SYSTEM
- ☐ GUTTER GUARD SYSTEM
- ☐ LEVELERS
- ☐ LOADING DOCK/GRADE
- ☐ LOADING DOCK/WELL
- ☐ OUTSIDE LIGHTING
- ☐ PERIMETER FENCE
- ☐ PERMEABLE PAVING
- ☐ RAIN BARREL/CISTERN(S)
- ☐ SATELLITE DISH
- ☐ SPRINKLER(S)
- ☐ USED WATERSENSE® IRRIGATION PARTNER
- ☐ WATER-SMART LANDSCAPING
- ☐ WATERSENSE® LABELED IRRIGATION CONTROLLER

### \*FOUNDATION MATERIAL

No maximum

- ☐ BLOCK
- ☐ BRICK
- ☐ POURED
- ☐ STONE
- ☐ WOOD
- ☐ OTHER

### \*FOUNDATION

Maximum 2 choices

- ☐ BASEMENT
- ☐ CRAWL
- ☐ HEAVY DUTY FOOTINGS
- ☐ PILINGS
- ☐ POST AND PIERS
- ☐ SLAB

BUILDING AND EXTERIOR

FOUNDATION

# COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

## ADDRESS REQUIRED

INTERIOR

### ARE THERE EXCLUSIONS?

\_\_\_\_ YES

\_\_\_\_ NO

### COMMERCIAL FEATURES

Maximum 4 choices

- ☐ 3 PHASE
- ☐ 220V AVAILABLE
- ☐ 440V AVAILABLE
- ☐ >440 V AVAILABLE
- ☐ AIR CLEANER
- ☐ BUSS DUCT
- ☐ CABLE TV
- ☐ CARBON MONOXIDE ALARM(S)
- ☐ DE-HUMIDIFIER
- ☐ DISABLED FACILITIES
- ☐ DUAL-FLUSH TOILET(S)
- ☐ ELEVATOR
- ☐ EMPLOYEE LUNCH/LOUNGE
- ☐ ENERGY MANAGEMENT SYSTEM
- ☐ ENERGY STAR® QUALIFIED DOOR(S)
- ☐ ENERGY STAR® QUALIFIED EXHAUST FAN(S)
- ☐ ENERGY STAR® QUALIFIED LIGHT FIXTURE(S)
- ☐ ENERGY STAR® QUALIFIED WINDOW(S)
- ☐ FIRE SPRINKLER
- ☐ HOIST
- ☐ HUMIDIFIER
- ☐ INTERCOM
- ☐ ONSITE RECYCLING CENTER
- ☐ PROGRAMMABLE THERMOSTAT
- ☐ SECURITY SYSTEM
- ☐ SMOKE ALARM
- ☐ UTILITY SMART METER
- ☐ WATERSENSE® LABELED FAUCET(S)
- ☐ WATERSENSE® LABELED SHOWERHEAD(S)
- ☐ WATERSENSE® LABELED TOILET(S)
- ☐ WATERSENSE® LABELED URINAL(S)

### \*HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ PACKAGED HEAT/COOL
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WALL/FLOOR FURNACE
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

### \*HEATING FUEL TYPE

Maximum 2 choices

- ☐ COAL
- ☐ ELECTRIC
- ☐ HEAT PUMP
- ☐ LP GAS
- ☐ NATURAL GAS
- ☐ OIL
- ☐ PROPANE
- ☐ SOLAR
- ☐ WOOD

### WATER HEATER

Maximum 2 choices

- ☐ ELECTRIC
- ☐ ENERGY STAR® QUALIFIED WATER HEATER
- ☐ GEO-THERMAL
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED WATER HEATER
- ☐ LP GAS
- ☐ NATURAL GAS
- ☐ OIL
- ☐ PROPANE
- ☐ SOLAR
- ☐ TANKLESS

### PLANT HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ EXHAUST FAN
- ☐ FLOOR FURNACE
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WATER COOLER
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

### OFFICE HEATING/COOLING

Maximum 4 choices

- ☐ BASEBOARD
- ☐ CENTRAL AIR
- ☐ ENERGY STAR® QUALIFIED A/C EQUIPMENT
- ☐ ENERGY STAR® QUALIFIED CEILING FAN(S)
- ☐ ENERGY STAR® QUALIFIED FURNACE EQUIPMENT
- ☐ EVAPORATIVE COOLING
- ☐ EXHAUST FAN
- ☐ FLOOR FURNACE
- ☐ FORCED AIR
- ☐ GRAVITY
- ☐ HEAT PUMP
- ☐ HIGH EFFICIENCY SEALED COMBUSTION
- ☐ HOT WATER
- ☐ RADIANT
- ☐ SPACE HEATER
- ☐ STEAM
- ☐ WATER COOLER
- ☐ WINDOW/WALL UNIT
- ☐ ZONED
- ☐ OTHER

# COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

## ADDRESS REQUIRED \_\_\_\_\_

APARTMENTS ONLY

\*TOTAL NO. OF UNITS \_\_\_\_\_ (Must equal unit totals below)

\*HOW MANY (# OF) LOFT UNITS? \_\_\_\_\_

\*HOW MANY (# OF) STUDIO/EFFICIENCIES? \_\_\_\_\_

\*HOW MANY (# OF) 1 BEDROOM UNITS? \_\_\_\_\_

\*HOW MANY (# OF) 2 BEDROOM UNITS? \_\_\_\_\_

\*HOW MANY (# OF) 3 BEDROOM UNITS? \_\_\_\_\_

### EXTERIOR FEATURES

No maximum

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/> CABANA     | <input type="checkbox"/> POOL-COMMON     |
| <input type="checkbox"/> CLUB HOUSE | <input type="checkbox"/> PRIVATE ENTRY   |
| <input type="checkbox"/> GATE HOUSE | <input type="checkbox"/> SECURITY PATROL |
| <input type="checkbox"/> GAZEBO     | <input type="checkbox"/> SPA/HOT TUB     |
| <input type="checkbox"/> PLAYGROUND | <input type="checkbox"/> TENNIS COURT    |

### RENT INCLUDES

No maximum

- |  |   |
|--|---|
| <input type="checkbox"/> ASSOCIATION FEE               | <input type="checkbox"/> INTERNET         |
| <input type="checkbox"/> CABLE TV                      | <input type="checkbox"/> SNOW REMOVAL     |
| <input type="checkbox"/> ELECTRICITY                   | <input type="checkbox"/> WATER/SEWER      |
| <input type="checkbox"/> GARBAGE PICKUP                | <input type="checkbox"/> YARD MAINTENANCE |
| <input type="checkbox"/> HEAT                          | <input type="checkbox"/> OTHER            |
| <input type="checkbox"/> INTERIOR MAINT. W/ DEDUCTIBLE |   |

Complete at least one unit description for each unique type of unit available in apartment buildings.

UNIT TYPE OPTIONS: 1 Bedroom, 2 Bedroom, 3 Bedroom, Studio/Efficiency, Loft

FURNISHED OPTIONS: Furnished, Partially Furnished, Unfurnished

UNIT DESCRIPTION

*UNIT TYPE	** FULL BATHS	** LAVS	*SQUARE FEET	FURNISHED OPTIONS	QTY OF THIS UNIT TYPE	RENT
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____

# COMMERCIAL/INDUSTRIAL/BUSINESS FORM CONTINUED

## ADDRESS REQUIRED \_\_\_\_\_

INVESTMENT

RENTAL CERTIFIED? \_\_\_\_\_ YES \_\_\_\_\_ NO

RESTRICTIONS? \_\_\_\_\_ YES \_\_\_\_\_ NO

INVENTORY LIST AVAIL? \_\_\_\_\_ YES \_\_\_\_\_ NO

INVENTORY INCLUDED? \_\_\_\_\_ YES \_\_\_\_\_ NO

ANNUAL PROPERTY  
OPERATING DATA AVAIL? \_\_\_\_\_ YES \_\_\_\_\_ NO

\*% CURRENTLY LEASED \_\_\_\_\_

\*MONTHLY SALES \$ \_\_\_\_\_

\*ANNUAL GROSS INCOME \$ \_\_\_\_\_

\*ANNUAL OPERATING EXPENSE \$ \_\_\_\_\_

\*NET ANNUAL INCOME \$ \_\_\_\_\_

**LICENSES**

No maximum

- ☐ BEER & WINE  
☐ CARRY OUT  
☐ LIQUOR  
☐ LOTTERY  
☐ LOTTO TERMINAL

TERMS AND CONDITIONS

\*LIST DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\*EXPIRATION DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\*PROTECTION PERIOD \_\_\_\_\_

**\*SUB AGENCY**

☐ YES  
☐ NO \*AMOUNT (\$/%) \_\_\_\_\_

**\*BUYER AGENCY**

☐ YES  
☐ NO \*AMOUNT (\$/%) \_\_\_\_\_

**\*TRANSACTION COORDINATOR**

☐ YES  
☐ NO \*AMOUNT (\$/%) \_\_\_\_\_

**COMPENSATION ARRANGEMENT**

Maximum 3 choices

- ☐ BONUS ☐ EXCLUDED PARTIES  
☐ DUAL ☐ VARIABLE

**\*LISTING TYPE**

Maximum 1 choice

- ☐ EXCLUSIVE RIGHT TO SELL  
☐ EXCLUSIVE AGENCY

**\*LEVEL OF SERVICE**

Maximum 1 choice

- ☐ FULL SERVICE  
☐ LIMITED SERVICE  
☐ MLS ENTRY ONLY

**\*SERVICES OFFERED**

If Limited Service, check at least one

- ☐ ARRANGE APPOINTMENTS  
☐ ACCEPT/PRESENT OFFERS  
☐ ADVISE ON OFFERS  
☐ ASSIST W/COUNTEROFFERS  
☐ NEGOTIATE FOR SELLER

**\*TERMS OFFERED**

No Maximum

- |   |  |
|---|--|
| <input type="checkbox"/> ASSUMP-LENDER APP. | <input type="checkbox"/> NET LEASE           |
| <input type="checkbox"/> AUCTION            | <input type="checkbox"/> PUR. MONEY MORTGAGE |
| <input type="checkbox"/> CASH               | <input type="checkbox"/> QUIT CLAIM DEED     |
| <input type="checkbox"/> CONVENTIONAL       | <input type="checkbox"/> RURAL DEVELOPMENT   |
| <input type="checkbox"/> COVENANT DEED      | <input type="checkbox"/> SIMPLE ASSUMPTION   |
| <input type="checkbox"/> DOUBLE NET LEASE   | <input type="checkbox"/> SUBLEASE            |
| <input type="checkbox"/> GROSS LEASE        | <input type="checkbox"/> TRADE/EXCHANGE      |
| <input type="checkbox"/> LAND CONTRACT      | <input type="checkbox"/> TRIPLE NET LEASE    |
| <input type="checkbox"/> LEASE W/OPTION     | <input type="checkbox"/> WARRANTY DEED       |

**LAND CONTRACT****DOWN PAYMENT** \$ \_\_\_\_\_**INTEREST** \_\_\_\_\_ %**MONTHLY PAYMENT** \$ \_\_\_\_\_**TERM** (# of months) \_\_\_\_\_**PUBLIC REMARKS:****AGENT ONLY REMARKS:**

REMARKS

"THE PROFILE SHEET IS AN INTEGRAL PART OF A LEGAL CONTRACT. BY SIGNING BELOW, I CERTIFY THAT A CONTRACT HAS BEEN EXECUTED ON THE SUBJECT PROPERTY AUTHORIZING DISSEMINATION TO AUTHORIZED MLS PARTICIPANTS."

☐ \*SIGNATURES ON FILE

LISTING OFFICE NAME \_\_\_\_\_

X \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
\*OWNER'S SIGNATURE DATE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
\*AGENT'S SIGNATURE

X \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
OWNER'S SIGNATURE DATE