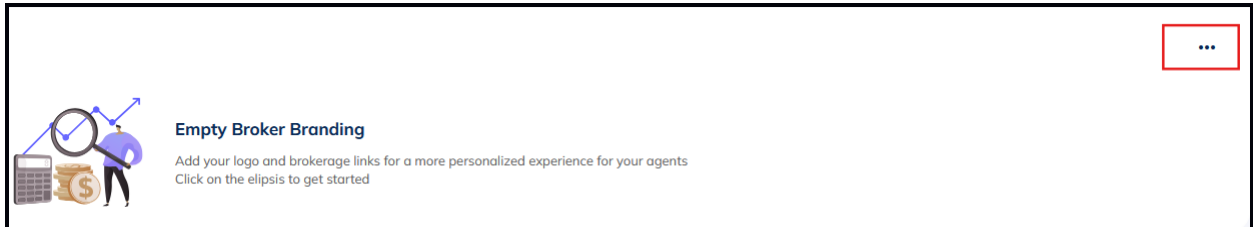


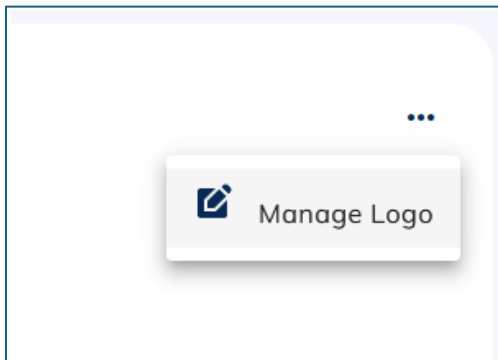
Updating the Broker Branding on the RCO3 Dashboard

RCO3 now gives brokers the ability to add their logo and custom links to the dashboard. Once the broker adds the logo and/or links, they will be visible to all agents in the office.

1. Before branding has been added the broker will see a section above the icons that says, "Empty Broker Branding". Click the three dots in the upper right corner of that branding box to get started.



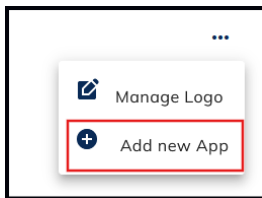
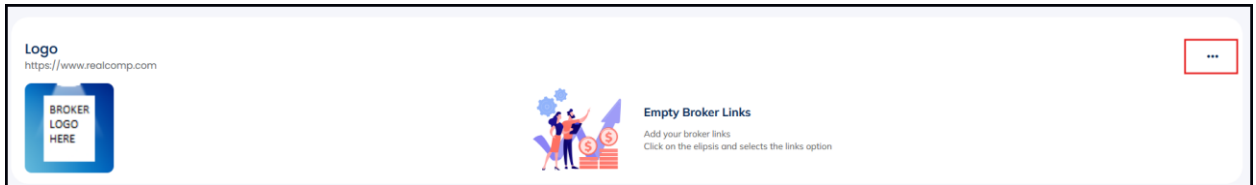
2. Click Manage Logo to begin uploading your logo.



3. In the popup window, enter your brokerage name and the URL of the website you would like agents to go to when clicking the logo (such as your office website). Click Upload Logo in the gray square to open the Browse window to upload your logo. When this is complete, click Save in the lower right corner.

A screenshot of the 'Manage Logo' popup window. The window has a title bar with 'Manage Logo' and a close button (X). It contains two text input fields. The first field is labeled 'Brokerage Name' and contains the text 'Firm Tag Name'. A red arrow points to this field. Below it, the text 'Maximum 128 characters' is displayed. The second field is labeled 'URL' and contains the text 'https://www.mybrokerpage.com'. A red arrow points to this field. Below it, the text 'Maximum 128 characters, https:// required' is displayed. In the center of the window, there is a gray square button labeled 'Upload Logo'. Below the button, the text 'JPG, PNG, max size of 800k' is displayed. In the bottom right corner, there are two buttons: 'Cancel' and 'Save'. A red box highlights the 'Save' button.

- Once you have uploaded your logo, you can add links to websites that you want your agents to have quick access to. If no links are added, it will say “Empty Broker Links”. The links added here might be an office email, franchise website, title company, or any other applicable website. You can add up to 5 links. Click the three dots in the upper right corner of the box to continue and then click “Add New App”.



- In the popup, you can add the Title, Hover Description, App URL and the logo.
Title: This is the name that will show below the app tile.
Hover Description: This is the description that will appear when a user hovers their mouse over the app tile.
App URL: This is the website that the user will be taken to when they click the tile.

Click Upload Logo in the gray box to upload the website logo. Click Save in the lower right corner when finished.

If you have questions, or need assistance, please contact Realcomp’s Customer Care at (866) 553-3430.